

SLAUGHAM PARISH COUNCIL

2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB

PARISH COUNCIL MEETING MINUTES

Meeting held on Thursday 31st January 2013 at 7.30pm in the Pavilion, High Street, Handcross.

Sally Mclean – Clerk to the Council

Email clerk@slaughampc.org.uk

Website: <http://www.slaughampc.org.uk>

Present Cllrs Sue Hance (Chair), Billie Bridges, David Clare, David Ross, Andrew McNaughton, Chris Hinchey, Pat Long, Bob St George, Gail Boustead, Michael Earle - Sally Mclean Clerk

Others Present: 4 members of Public

- 1 **Open Forum;** Council to consider adjournment of the meeting for questions from the members of the public
- 2 **Apologies for absence;** Cllr's Simon Goyder, Dorothy Crossan
- 3 **Declaration of interest from members in respect of any items on the agenda.** None
- 4 **Approval of the Minutes of the Previous Meeting.** Full Council 29th November 2012 **AGREED**
- 5 **Matters from District and County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1 Mid Sussex District Council (MSDC) Transfer of Hemsleys Field to MSDC / Finches Field meeting scheduled with Officers further update 28th February
 - 5.2 West Sussex County Council County Local Committee (WSCC/CLC) -
- 6 **Committee Reports:** to receive and note committee and advisory group updates:
 - 6.1 Finance and Policy – Precept SH to write to MSDC for more information on the calculation for the taxbase calculation for future years
 - 6.2 Recreation – Allotment Rents/Reminders / Ken Boyle confirmed that after inspection of the site at Warninglid 1acre 22 Plots if the rent was to increase according to MSDC figures this would mean Allotment holders paying £23 per plot. Recreation Meeting to be held 6th March to discuss response to MSDC based on the information provided, this will only cover the rent but not the current water services.
 - 6.3 Neighbourhood Planning– Cllr Chris Hinchey gave an update on the plan and current status Council in addition to briefing members on the Community Right To Build Orders” (CRTBO) set out in the NFP An appraisal of what a CRBTO is and how they can be used for communities to deliver the development they want – be it homes, shops, businesses or facilities where the benefits of the development will be retained by the community for the community. It is an alternative to a traditional application for planning permission. Our planning consultants rCOH advised Committee that, if the options for affordable housing and a new community centre proposed in the NHP are chosen by the community, the best way to achieve them would be through this process and that funding from the Homes and Communities Agency (HCA) for community organisations and Parish Councils from across England that wish to apply for funding under the Homes and Communities Agency's (HCA) Community Right to Build Seed Corn funding programme. This will provide a kick-start and additional support to trail blazing communities in working up their ideas. It will help by providing a contribution towards the costs of preparing a submission to CRTBO, including consultations and developing the scheme proposal. It is not restricted to housing development and can also be used to develop a variety of schemes including those that will provide shops, businesses or facilities such as a village hall or community centre. Council **RESOLVED** to approve grant application to the HCA for funding.
 - 6.4 Community Halls – Finches Field Community Facility Project Meeting scheduled 4th March to discuss Questionnaire/survey for the new facility to residents.
- 7 **Chairman's Report**
 - 7.2 Fixed Assets – to review draft cc'd all
 - 7.3 Tree Wardens – To agree feedback and plan for future inspection programme SH to send electronic copy to SM of the areas for inspection SM to arrange three quotes for the appointment of a Tree Surgeon and routine inspection
 - 7.4 Councillor Training/Updates cc'd all
- 8 **Correspondence/Publications/Consultations:**
 - 8.1 Mid Sussex Transport Study Briefing Presentation 20th December SH Briefing Note
 - 8.2 SALC Winter Newsletter cc'd all
- 9 **Finance:**
 - 9.1 List of Accounts for Payment: to review list of accounts for payment - AGREED
 - 9.2 Appoint Internal Auditor 2012/13 AGREED Appointment of Jane Kendall
 - 9.3 Grant to Slaugham Archives – not required
 - 9.4 S106 – to review contributions -
- 10 **Information Items**
 - 10.1 Mobile Refuse Freighter Collection Dates cc'd all
 - 10.2 Bus Pass Administration - WSCC is responsible for the management of the National Bus Pass Scheme and contracts this to District Councils, in our case MSDC undertakes this work on behalf of Slaugham Parish We have been advised that WSCC are reviewing these arrangements as yet the impacts are unclear.

11 **Special Projects Items**

- 11.1 Cycle Route Pease Pottage/Handcross Bill Acramen advised that he will arrange to have vegetation cleared and confirm procedural required for the CLC and acquiring costs for works, Cllr David Ross to liaise with County Cllr Bill Acramen
- 11.2 A23 Handcross Bridge – Deferred from November
- 11.3 Bus Shelter Handcross Bridge- Deferred from November
- 11.4 Notice Boards – Deferred from November

12 **Highways**

- 12.1 Independent Traffic Survey – Cllr Simon Goyder to investigate how the PC could take this forward .
- 12.2 Speed Limit Data Request - Slaugham Parish WSCC cc'd all Bill Acramen to try and resend a clearer version of the data
- 12.3 Councillor to have special interest in Traffic Matters Cllr Simon Goyder agreed to take this forward on Behalf of the PC
- 12.4 WSCC Winter Management Plan – PC agree to review locations in Pease Pottage and additional areas across the Parish in order to identify areas that would benefit from grit bins, Cllr David Clare agreed to sponsor and new bin in PP.

13 **Police / NHW Report**

- 13.1 Crime Bulletin December/January cc'd All

14 **Any other Matters that the Chairman wishes to raise for future discussion:**

Date of Next Meeting - 28th February 2013

Signed Sally Mclean - Clerk to the Council **Date** 17th February 2013