

SLAUGHAM PARISH COUNCIL

2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB

PARISH COUNCIL MEETING MINUTES

Meeting held on Thursday 27th June 2013 at 7.30pm in the Pavilion, High Street, Handcross.

Sally Mclean – Clerk to the Council

Email clerk@slaughampc.org.uk

Website: <http://www.slaughampc.org.uk>

Present: Cllr Sue Hance, Michael Earle, John Welch, Gail Boustead, Pat Long, Billie Bridges, Bob St George, David Clare.

Others present: 5 members of public

- 1 **Open Forum;** Council to consider adjournment of the meeting for questions from the members of the public:None
- 2 **Apologies for absence;** Cllr Chris Hinchey, Andrew McNaughton, Simon Goyder and David Clare
- 3 **Declaration of interest from members in respect of any items on the agenda.** None
- 4 **Approval of the Minutes of the Previous Meeting.** 30th May 2013 previously distributed APPROVED
- 5 **Matters from District and County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1 Mid Sussex District Council (MSDC) None Present
 - 5.2 West Sussex County Council County Local Committee (WSCC/CLC) None Present
- 6 **Committee Reports:** to receive and note committee and advisory group updates:
 - 6.1 Finance and Policy – Clerk to obtain banks forms for amendment of signatories
 - 6.1 Recreation – Clerk has banked received cheques for the Allotments sent reminders for those that have not paid to date and issued letters to those that are not using the allotments in accordance with the rules
Trees: Clerk provided members with an update on the survey of trees within the Parish and any works required, quote to be forwarded. Cllr Welch to meet with the Angling Society to discuss works to footpath.
 - 6.2 Neighbourhood Planning – Currently undergoing statutory consultation 13th June 2013 to 25th July 2013 with MSDC
 - 6.4 Community Halls – Meeting organised 15th July to review the results of the survey for Finches Field.
- 7 **Chairman's Report**
 - 7.1 SALC Networking Day – Cllr Hance provided an update in the networking day which was informative, Specifically discussions around social media as a way of getting information to the wider audiences i.e Facebook, Twitter etc Cllr Earle and the Clerk to look into the development of this alongside the website
 - 7.2 Handcross Park School Meeting – Cllr Hance meet with the School who wish to become more involved Within the community
 - 7.3 Handcross Fun Day – 6th July NDP will have a stall providing outline of the plan, why people should vote and inform on the Community Land Trust (CLT)
- 8 **Correspondence/Publications/Consultations:**

To review items of correspondence

 - 8.1 Quality Council – Clerk sent the detail on the requirements for the QC status, this will be reviewed later in the year when the Clerk and members have more time.
- 9 **Finance:**
 - 9.1 List of Accounts for Payment: To review list of accounts for payment APPROVED
- 10 **Information Items**

To review information items received - None
- 11 **Special Projects Items**

To review progress on special projects

 - 11.1 A23 Handcross Bridge – Cllr Earle will review and report back at the next meeting
 - 11.2 Bus Shelter Handcross Bridge- Cllr Boustead to review
 - 11.3 Notice Boards – To be delivered in the next two weeks
 - 11.4 Tree's – to review survey and works to be scheduled all works agreed awaiting confirmation of the quote
 - 11.5 Coo's Lane Layby – Fly Tipping to review options
- 12 **Highways**

To review highways projects/items

 - 12.1 Independent Traffic Survey – Cllr Goyder reviewing
 - 12.2 Footpath Pease Pottage/Handcross / Parking School – Clerk to contact County Council on progress
 - 12.3 A23 Meeting with Carillion/Highways Agency on Handcross Closure – Presentation to be added to website
The Handcross slip will close on the 7th July for approximately 6 months
- 13 **Police / NHW Report / Resilience Group Reports**
 - 13.1 Crime Bulletin cc'd All

14 **Any other Matters that the Chairman wishes to raise for future discussion:**
Adverse Possession of Common Land
Slaugham Playground

Date of Next Meeting - 25th July 2013

Signed Sally Mclean - Clerk to the Council **Date** 20th June 2013