

SLAUGHAM PARISH COUNCIL

2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB

PARISH COUNCIL MEETING MINUTES

Meeting held on Thursday 26th June 2014 at 7.30pm in the Pavilion, High Street, Handcross.

Sally Mclean – Clerk to the Council

Email clerk@slaughampc.org.uk

Website: <http://www.slaughampc.org.uk>

Minutes will remain in draft until the next convenient meeting

Present: Cllr's Sue Hance, Michael Earle, Gail Boustead, Andrew MacNaughton, Kim Godwin, Lesley Read, David Clare, Billie Bridges,

- 1 **Open Forum;** Council to consider adjournment of the meeting for questions from the members of the public. None
- 2 **Apologies for absence;** Cllrs Bob St George, Simon Goyder, Pat Long and John Welch
- 3 **Declaration of interest from members in respect of any items on the agenda. None**
- 4 **Approval of the Minutes of the Previous Meeting.** 29th May 2014 previously distributed APPROVED
- 5 **Co-Option** – Council advertised Members vacancy in the villages of Warninglid and Slaugham for the statutory period for the receipt of petitions for election from 10 electors or more and to date no valid notifications have been received, the Council are therefore permitted to co-opt in accordance with (Rule 6 of 1986 Rules and s86 Local government Act 1972).

To receive Councillors declarations of office – New member/s will be asked to sign the declaration to office in front of the Proper Officer and produce their register of interests (ROI) within the statutory timescales.

Those interest individuals coming forward for the seat in Warninglid are Mr David Dunn and Mr Martin Duff

DEFERRED until JULY 31st Meeting

- 6 **Matters from District and County Councillors:** to receive verbal reports from representatives of other authorities
 - 6.1 Mid Sussex District Council (MSDC)
Cllr MacNaughton advised that the district plan was in progress, the housing numbers to be agreed, MSDC Believe that they exceed the numbers put forward.
Cuckfield Neighbourhood Plan referendum 24th July 2014.
 - 6.2 West Sussex County Council County Local Committee (WSCC/GLC) None Present
- 7 **Committee Reports:** to receive and note committee and advisory group updates:
 - 7.1 Finance and Policy –
To review the Internal Report that was conducted on the 16th June 2014 and the annual return was approved.
Notes by report of the internal auditor
 - Councillors Declaration of Interest – it is suggested that councillors read each other's declarations.
 - Freedom of Information FOI Publication Scheme requires completion by October 2014.
 - 7.2 Recreation –
 - 7.2.1 Pavilion Electrical Works – DEFERRED to 31st July 2014
 - 7.2.2 Hiring Terms for large events at the Recreation Ground – Cllr Boustead to amend current agreement and issue a draft to members for review. It was agreed that the hiring of the site for 50 or above would require the hiring of Portable Toilets RESOLVED
Public Toilets – Would be looked at under the NHP RESOLVED
 - 7.2.3 Playgroup are requesting permission to leave the Pavilion set up for playgroup on the days when there are no bookings in the evening with a 12 noon deadline for new bookings. Permission denied.
RESOLVED
 - 7.3 Neighbourhood Planning –
The committee met on the 3rd June to review the structure and restart the plan process, please see NHP minutes 3rd June 2014 reference: Review Committee Structure
Following various comments regarding the structure and compilation of the previous NDP committee, it was decided that we should make this more proportional to the relative size of our four villages; we currently have 2 members per village. It was decided that we should aim for the following:
 - 6 - Handcross
 - 4 - Pease Pottage
 - 2 – Warninglid
 - 2 – Slaugham

Review Work Required for Sustainability Approval

Vice Chair Debra Logan has discussed the work required with MSDC. They will provide help with this process and a meeting with our NDP representatives will be held. MSDC now have a dedicated SEA/NDP person (Mark Bristow) he can provide technical advice and help with the requirements relating to EU regulations. Debra Logan has made contact and will report back to the next meeting.

SPC Update on procedural meeting with MSDC

A brief meeting had been held between NDP committee representatives and MSDC (including Claire Tester and our ward councillors Gary Marsh and Andrew Macnaughton).

- 30% of new development should be "affordable".
- MDC housing need, numbers per parish will be fed into the revised NDP
- Meeting will need to be held with Hyde (representatives), NDP and our councillors, both of whom have agreed to assist. Hyde are willing to work with us.
- The CLT have also been in touch with the Hyde and will need to be included in our meetings
- St Martin Close does not need to be included on the plan as it is considered a "rural exception site" and can be brought in whenever the need arises.

Council agree to secure a display banner for an exhibition at the Handcross Fun Day.

The next meeting is scheduled for the 7th July 2014 at 7.30pm in the Pavilion.

- 7.4 Community Halls – Cllr Hance, MacNaughton advised that the meeting with MSDC and their Architect held on the 4th June did not produce the desired outcome, in that the plans produced did not correlate with details specified in previous meetings and minutes produced. Cllr Hance emailed MSDC David Harper who concurred and would revisit with the teams and architect and advise. Clerk to contact MSDC with regards a follow meeting.

8 Chairman's Report

To review Chairman's updates

- 8.1 DCLG **Birthday 2015 Honours: Deadline – 5pm - Monday 4th August 2014** – In progress
Chairman's Lunch RESOLVED Pat Long and Chris Hinchey
- 8.2 Assets of Community Value – To agree list updated by Cllr Earle In Progress

9 Correspondence/Publications/Consultations:

To review items of correspondence

- 9.1 MSDC PRESS RELEASE Councils call for residents to help reduce dog fouling
Mid Sussex District Council and Burgess Hill Town Council are joining together to reduce dog mess in the town by launching a 'don't turn your back on dog fouling' campaign to help catch irresponsible dog owners

10 Finance:

- 10.1 List of Accounts for Payment: To review list of accounts for payment
The Council was asked to RESOLVE to approve payment of accounts totalling £5272.84 for May 2014, and note Reconciliation Statement as at 30/05/2014.
RESOLVED: Council approves schedule of Payments of £5272.84 for May 2014.
- 10.2 St Martin Close – To approve grass cutting contract quotations received
Quotes received Grasstex were awarded the contract.
- 10.3 Approval of the Annual Return 2013/14 RESOLVED See Item 7.1
RESOLVED: the Council approved the Annual Return 2013/14

11 Information Items

To review information items received

- 11.1 Mid Sussex District Council is publishing the submitted Ardingly Neighbourhood Plan. The publication will run for six weeks from 19th June 2014 until 31st July 2014 with the documents available at www.midsussex.gov.uk/neighbourhoodplans. Paper copies are available to view at the Council offices (see address below) and from Ardingly Parish Council, Hapstead Hall, High Street, Ardingly, West Sussex, RH17 0TB.
Dog Bin Posters
- 11.2 GOV ITEM 3 Consultation Airport Expansion Press Release In brief the airports commissions are seeking views on issues influencing the use of the UK's existing airports capacity.
The focus of this paper is a call for evidence on the connectivity and capacity provided by airports other those short listed by the Commission for further consideration as long-term capacity options. The Commission wishes to understand the long-term strategic context within which the eventual expansion option is likely to sit, and any recommendations it could usefully make to shape this context. This paper is a call for evidence on that subject.
<https://www.gov.uk/government/news/airports-commission-publishes-discussion-on-the-uks-existing-airport-capacity>

12 Highways/Footpaths

To review highways projects/items

- 12.1 WSSC Meeting at Handcross Primary School Parking – Cllr Hance and the Clerk met with Helen Card from WSSC on site, it was agreed that the current situation was unacceptable and would deteriorate when a further 30 children start in September. Parents on site had also raised their concerns with the Head of the School, but to date no solution has been put forward. Helen Card agreed to take a look at the options proposed during the meeting and advise the PC.
- 12.1 WSSC Request PC Audit Salt bins and bulk bags Members agreed to check grit bins and advise

13 Police / NHW Report / Resilience Group Reports

13.1 Crime Bulletin cc'd All

Cllr Clare had nothing additional to report other than it was difficult to get any interest in Handcross for the Neighbourhood Watch Scheme. Cllr Clare agreed to provide a brief write up on what has been implemented in Pease Pottage for the newsletter and how it can be implemented elsewhere.

14 **Any other Matters that the Chairman wishes to raise for future discussion:**

Cllr Godwin – Will follow up with Cllr Acraman on the timescales for the implementation of the speed reduction for Pease Pottage.

Cllr Hance reminded members of the next available Chairmanship and Councillor Training.

Cllr Hance asked for volunteers for the Fun Day at the NHP stall.

Cllr Hance Items for the Newsletter, members agreed previous distribution worked the best, Cllr Hance would stuff Parish Magazine for Warninglid

Oil & Gas Cllr Godwin Report
NHW Cllr David Clare Report
Subscriptions to the website Cllr Earle
NHP Update Cllr Hance
Fun Day Photos Cllr Read
Twinning Cllr Read

Cllr Earle felt that this was probably going to be enough to fill the Summer Newsletter

Date of Next Meeting - 31st July 2014

Signed _____ **Date** _____