

SLAUGHAM PARISH COUNCIL

2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB

PARISH COUNCIL MEETING MINUTES

Meeting held

on Thursday 25th April 2013 at 7.30pm in the Pavilion, High Street, Handcross.

Sally Mclean – Clerk to the Council

Email clerk@slaughampc.co.uk

Website: <http://www.slaughampc.co.uk>

Present: Sue Hance (CHAIR), Michael Earle, Gail Boustead, David Ross, Pat Long, David Clare, Billie Bridges, Simon Goyder and Bob St.George (part).

- 1 **Open Forum;** Council to consider adjournment of the meeting for questions from the members of the public; Two members present –representing Superfast Sussex (see item 7.3).
- 2 **Apologies for absence;** Cllrs Andrew McNaughton, Dorothy Crossan and Chris Hinchey
- 3 **Declaration of interest from members in respect of any items on the agenda.** None.
- 4 **Approval of the Minutes of the Previous Meeting.** Approved. Cllrs Clare & Goyder.
- 5 **Matters from District and County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1 Mid Sussex District Council (MSDC) – None (no presence)
 - 5.2 West Sussex County Council County Local Committee (WSCC/CLC) – WSCC Cllr Peter Griffiths reported that he was aware of problems concerning increased traffic in the Parish as a result of the A23 works. Cllrs observed that several items from original meetings/consultation had not been upheld and expressed concerns over the 6 month planned closure of the Handcross slip road (weighbridge). Clerk to look into notes of original advice and report back to council at next meeting (possible input from Cllr Ross). Cllr Griffiths asked if fund for community bus had been released – Cllr Long advised they hadn't. PG advised he would investigate.
- 6 **Committee Reports:** to receive and note committee and advisory group updates:
 - 6.1 Finance and Policy – None.
 - 6.1 Recreation – Cllr Goyder reported on a recent Handcross allotment visit, which resulted in updated plot sizes and conditions. Proposed to send letters to non-compliant plots and hold meeting on 13th May @ 7.30pm (Handcross Pavilion) with Allotment users with plan of setting up an Allotment Association.
 - 6.2 Neighbourhood Planning – Next meeting 2nd May. Council RESOLVED to allow solicitor to pursue dealing with technical issues such as required advertising, covenants. SH advised that rCOH have spoken to user groups of the Parish Hall and that Council should also meet with them to discuss their needs. Cllr Hance to arrange meeting date and advise.
 - 6.4 Community Halls – Questionnaire circulated in Pease Pottage regarding possible use/interest. Review results in a couple of weeks and report back to committee at planned meeting 5th June @ 7.30pm (Handcross Pavilion).
- 7 **Chairman's Report**
 - 7.1 MSDC Infrastructure Planning – Cllr Hance presented breakdown of expected infrastructure investment/spend over the next few years as requested by MSDC. Return required 29th April. SH asked that any comments be forwarded to her prior to this date.
 - 7.2 Mid Sussex Exhibition - Circles Network. Cllr Earle to contact and report back at next meeting.
 - 7.3 Broadband Presentation – James Hope-Lang (Superfast Sussex) presented to Council a plan to bring Superfast Broadband to the Parish as a community driven and run project. Council agreed to spread word and advised Superfast Sussex may wish to contact residence associations.
- 8 **Correspondence/Publications/Consultations:**
To review items of correspondence – None.
- 9 **Finance:**
 - 9.1 List of Accounts for Payment: To review list of accounts for payment. Agreed Cllrs Hance & Boustead.
- 10 **Information Items**
To review information items received
 - 10.1 Department of Transport via OLEV Funding (Office of Low Emission Vehicles) - Cllr Goyder advised although a good idea, this was not a good time for council to spend time on this given other projects currently running.
- 11 **Special Projects Items**
To review progress on special projects
 - 11.1 A23 Handcross Bridge – Deferred. Cllr Crossan to report.
 - 11.2 Bus Shelter Handcross Bridge- Cllr Boustead to contact Highways Agency to find out process of obtaining permission and process for installing.
 - 11.3 Notice Boards – Council RESOLVED that Cllr Goyder could pursue purchasing 2 notice boards to replace existing ones in Handcross and Pease Pottage. New notice board situated in recreation ground to be revisited once more details regarding the new hall /NHP are available.
- 12 **Highways**

To review highways projects/items

- 12.1 Independent Traffic Survey – Differed. Cllr Goyder to report.
- 12.2 Traffic Reports – Cllr Goyder advised that 'real time' cameras were situated at entrance to Pease Pottage and down Parish Lane for 1 week by the Environment Agency.
- 12.3 Cycle Route Pease Pottage/Handcross / Parking School - Clerk to arrange meeting with Highways with premise for council (parish) to quote for works and pursue. Cllr Ross advised happy to attend this meeting if available.
- 12.4 Cllr Ross Draft Letter Coo's Lane Cllr Ross – Council RESOLVED to send letter. Cllr Ross to forward to Clerk for sending.

13 Police / NHW Report / Resilience Group Reports

- 13.1 Crime Bulletin cc'd All – Cllr Clare advised some heating fuel thefts in county.

14 Any other Matters that the Chairman wishes to raise for future discussion:

Date of Next Meeting - APM 23rd May 2013 Full Council 30th May 2013 – Cllr Hance questioned whether this should be held at the Pavilion or Parish Hall given the volume of people expected. Council agreed that the Parish Hall may be a better option. Cllr Long to check availability and confirm with Cllr Hance and Clerk.

Signed

Date