

SLAUGHAM PARISH COUNCIL

2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB

PARISH COUNCIL MEETING MINUTES

Meeting held on Thursday 27th March 2014 at 7.30pm in the Pavilion, High Street, Handcross.

Sally Mclean – Clerk to the Council

Email clerk@slaughampc.co.uk

Website: <http://www.slaughampc.co.uk>

Minutes remain in draft until the next convenient meeting

Present: Cllrs Sue Hance, Gail Boustead, Kim Godwin, John Welch, Billie Bridges, Pat Long, David Clare, Bob St George, Lesley Read, Simon Goyder, Michael Earle, Andrew McNaughton

- 1 **Open Forum;** Council to consider adjournment of the meeting for questions from the members of the public
- 2 **Apologies for absence;** Cllr Chris Hinchey
- 3 **Declaration of interest from members in respect of any items on the agenda.** None
- 4 **Approval of the Minutes of the Previous Meeting.** 27th February 2014 previously distributed APPROVED
- 5 **Matters from District and County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1 Mid Sussex District Council (MSDC)

Cllr McNaughton provided an update on the Finches Field Project for a new community facility Mid Sussex District Council Cabinet members met on Monday 24 March to discuss building a new Community facility at Finches Field in Slaugham. The Cabinet approved the release of £515,171 in Section 106 funding to pay for the construction of the new pavilion and to purchase additional playing field land at Finches Field. Mid Sussex District Council is working alongside Parish Council to deliver the sports pavilion and community building project. The Parish Council will be responsible for managing the new building and both parties are now working together to finalise the arrangements
 - 5.2 West Sussex County Council County Local Committee (WSCC/CLC) None Present
- 6 **Committee Reports:** to receive and note committee and advisory group updates:
 - 6.1 Finance and Policy – Meeting scheduled for 8th May 2014 at 7.30 Pavilion
 - 6.2 Recreation – Allotments Committee KB is finalising the plots, new numbering discs will be ordered installed for each plot for easy identification. Committee hope to have the first meeting to assist in the set up an allotment association 1st May 2013 awaiting confirmation of speaker. Committee currently reviewing constitution. SM to issue current agreements in place.

Pavilion- Fire doors to be replaced, Fire Assessment and yearly maintenance agreement being implemented for the sewage system
 - 6.3 Neighbourhood Planning – Council agree the next Committee Meeting will be held on Tuesday 3rd June 2014 at 7.30 Pavilion this meeting will look at the make up of the committee in light of some of the changes in members circumstances, composition and terms of reference, they will also look at the work required and timescale for the SA/SEA
 - 6.4 Community Halls – See item 5.1
- 7 **Chairman's Report**

To review Chairman's updates

 - 7.1 Annual Parish Meeting – 22nd May 2014 location TBC Cllr Hance to investigate speaker from the Volunteer Sector, Age UK etc
Annual General Meeting of Council will take place on 29th May 2014 Pavilion
 - 7.2 Items for the Spring -Quarterly Newsletter Cllr Hance request from members any items for the quarterly newsletter coordinated by Cllr Earle v
Clerk to issue yearly calendar to members

- 8 **Correspondence/Publications/Consultations:**
To review items of correspondence
8.1 DCLG Request for comment on Appeals by Hallam Land Estate and the Hyde Estate at Handcross – Response CC’s all approved and forward to DCLG
- 9 **Finance:**
9.1 List of Accounts for Payment: To review list of accounts for payment APPROVED
- 10 **Information Items**
To review information items received
Cllr Welch will be attending the first Gatwick Liaison Group Forum on the 4th April.
- 11 **Special Projects Items**
To review progress on special projects - None
- 12 **Highways**
To review highways projects/items
Clerk to report to the Hyde Estate overgrown foliage and trees by Coopers Wood and Horsham Road
- 13 **Police / NHW Report / Resilience Group Reports**
13.1 Crime Bulletin cc’d All
Cllr Read reported that work is ongoing in relation the HX NHW that it is in its infancy however more people have come forward to get involved, Cllr Clare is assisting.
- 14 **Any other Matters that the Chairman wishes to raise for future discussion:**

Cllr Hance advised members that is was with great regret that Cllr Chris Hinchey has resigned due to his current business and personal requirements, but hopes to assist as and where he can as a member of the community going forward. The Parish Council thanked him for the extensive hours over the years that he has put into helping the community specifically the recent Neighbourhood Plan the Parish Plan before it and other significant projects, the PC wish him the best for the future.

Cllr St George asked if gateways into the village of Handcross specifically the roundabout leading onto the Horsham Road and that the drains are blasted by WSCC

Clerk asked that members review the Winter Plan in line for next year.

Cllr Welch advised that Brett Norris was new chair for Slaugham Society

Date of Next Meeting - 24th April 2014

Signed Sally Mclean - Clerk to the Council Date 3rd April 2014