



COUNCIL
(13 members/seats)
(Meeting: 10 x pa)
(Quorum 4)

Planning Committee
(12 Members)
(meets 12 x pa)
(Quorum = 3)

1. Review planning applications and make recommendations to the Planning authority.
2. Review street closure applications
3. To exercise general control of that street lighting owned by the Parish Council.
4. To be responsible for the general supervision of the clearing of highways, footways etc. within the Parish.
5. To consider any matter relating to protection of highways, footways, footpaths or bridleways within the Parish and to report any problems or recommendations to the appropriate authority.
6. To consider any matter relating to public transport facilities within the Parish and to report any problems or recommendations to the appropriate authority.
7. To review the provision of and to be responsible for the regular maintenance and occasional replacement or other work on the following items of Council property:
This is not an exhaustive list of responsibilities.

Recreation Committee
(6 Members)
(Meets 4 x pa)
(Quorum = 3)

To be responsible for the proper regulation and management of the Council's parks, recreation grounds, woodlands, open spaces set aside for purposes of leisure, recreation or bio-diversity and picnic grounds and amenities areas.

2. To be responsible for regular review and updating of risk assessments for items or activities relevant to this committee.
3. To be responsible for regular inspections relating to the health and safety of all trees owned by the Council and for any works recommended in an inspection report.
4. To be responsible for the provision and maintenance of childrens' playgrounds and equipment and for their regular inspection.
5. To review the provision of, and to be responsible for the regular maintenance and occasional replacement of the Council's seats in childrens' playgrounds and on the main recreation ground, and for the Council's life buoys by the river.
6. To exercise the Council's responsibilities relating to the provision and promotion of leisure and recreational facilities within the Parish.
7. To exercise the powers and duties of the Council relating to allotments.
8. To achieve the most beneficial use of the Council's recreation facilities by the proper allocation of sports facilities.
This is not an exhaustive list of responsibilities.

Finance & Policy General Purposes Committee
(6 Members, inc Chairman and VC of Council)
(Meets 6 x pa)
(Quorum = 3)

1. To exercise general supervision and control over the finances and assets of the Council and to arrange for the proper auditing of all accounts of the Council as detailed in Appendix 1, Financial Regulations.
2. To arrange for the periodical review of the following:
 - a) The Council's Financial Regulations.
 - b) The Council's Risk Assessments.
 - c) The Council's Business Plan
3. To arrange for the investment of any Council funds, subject to the requirements of law.
4. To arrange where appropriate for the insurance against damage or loss of the Council's property of whatever nature and to be responsible for effecting and maintaining all such other policies of insurance which is desirable or necessary to maintain in respect of liabilities which may be incurred by the Council, its members of officers.
5. To be responsible for the appointment of Council staff, and for the Terms and Conditions of their employment.
6. To be responsible for the provision of the Council's offices, office equipment and furniture.
7. To exercise general supervision of wages and salaries paid to Council employees and to recommend to Council thereon.
8. To keep under review Standing Orders in the Council and constitutions for each Standing Committee and to recommend to Council thereon.
9. To consider in every year the annual estimates of income and expenditure on revenue and capital account and to recommend to the Council the precept necessary to meet the expenditure of the Council.
10. To keep under review the staffing and services of the Council and to recommend to Council thereon.
This is not an exhaustive list of responsibilities.

Neighbourhood Planning Committee
(8 Members, inc Chairman and VC of Council)
(Meets as and when required)
(Quorum = 4)

To develop a Neighbourhood Plan, for a sustainable and vibrant thriving rural community, driven by the needs and aspirations of the people in Slaugham Parish..

1. Develop a shared vision for the Neighbourhood
2. Choose potential locations where new homes, shops offices and other developments should be built, should they be part of the plan outcome
3. Influence policy on new buildings design and features
4. Identify and protect important local green spaces
5. To consider all potential sites identified for development relating to the Parish and to comment thereon to the District Council as part of the Neighbourhood Plan
6. Identify a clear communications strategy
7. Facilitate sub-committees/working steering groups which will enable a community, including both residents and businesses, to achieve different things and so communities should consider what they want to achieve first , and then decide which mechanism will best enable them to do this.
8. The Group financially appraised the project and set budget – to operate within initial budget of 10k and to report to the Parish Council the status of expenditure on a regular basis.
9. Carry out planning and NHP Consultation to assist in the productions and publication once the above consultation process is complete to ensure it is a robust document and will withstand a referendum.
This is not an exhaustive list of responsibilities.

Working Groups – Sub Committees

Pavilion Management Committees & Community Halls – Meetings called as and when required

Staff Committee / Civility & Respect / Procedure & Policy - Freedom of Information
General Data Protection Regulations - Meetings called as and when required

Village Working Groups & Sub Committees- Meetings called as and when required