

SLAUGHAM PARISH COUNCIL



Parish Council Meeting Agenda

The Council Members are summoned to a Meeting to be held on
Thursday 28th January 2021 at 7.30pm - Virtual Meeting

Sally Mclean - Clerk to the Council

Email clerk@sloughampc.co.uk Website: <http://www.sloughampc.co.uk>

1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest
3. **Approval of the Minutes of the Previous Meeting held on 26th November 2020:** To receive and accept the Minutes
4. **Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda – **COVID 19 – This meeting will be held virtually in accordance Coronavirus Act 2020 Section 78 (1d).** *Members of the public are invited to attend the virtual meeting using Microsoft Teams. If you wish to attend, please email the clerk@sloughampc.co.uk.*
5. **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1. **Mid Sussex District Council (MSDC):**
 - 5.1.1. **Mid Sussex District Council – Planning Policy 8th January 2021 Call for Sites**

MSDC are inviting individuals, landowners, developers and site promoters to put forward sites to be considered through the forthcoming update to the Strategic Housing and Economic Land Availability Assessment (SHELAA). The SHELAA will be a crucial piece of our evidence base for the District Plan Review which is now underway.

Mid Sussex District Council – Planning Policy Site Allocations DPD – Submission Mid Sussex District Council has formally submitted its Site Allocations Development Plan Document (DPD) and accompanying documents to the Secretary of State for Housing, Communities and Local Government.

Elections May the government intends that the May elections will proceed in a covid safe way in May. In Mid Sussex these are the West Sussex County Council elections and the election of a Police & Crime Commissioner for the Sussex Police Area.
 - 5.2. **West Sussex County Council County Local Committee (WSCC/CLC) – Press Release/s COVID updates**
6. **Committee Reports:** to receive and note committee and advisory group updates

The Committee Chairmen will provide an update, Council to consider the RECOMMENDATIONS:

 - 6.1. **Finance & Policy Committee:** The Committee met on the 14th December 2020 to review the Budget 2020/21. *(papers cc'd in advance)*
 - 6.1.1. External Audit 2019/2020: To note the signed 'External Auditor Report and Certificate 2019/2020
 - 6.1.2. Proposed Budget 2021/22: To consider the Briefing Note and draft budget for 1 April 2021 to 31 March 2022
 - 6.1.3. To approve Precept 2021/22
 - 6.1.4. Appointment of Internal Auditor 2021/22: The Council is asked to review the requirement for the appointment of Internal Auditor *(Internal auditor schedule cc'd in advance)*

RECOMMEND Council approve the Budget and set the Precept 2021/22
 - 6.2. **Enhancement Projects – Update on the initiation of future village centre enhancement projects proposed/funding**
 - 6.2.1. Street Lighting –Column and Lantern Replacements 4 Columns in Covert Mead – Works update
 - 6.2.2. Refurbishment of the Public Toilets – Progress report on tender documentation
 - 6.2.3. Recreation Ground CCTV – Progress report quotes
 - 6.2.4. Planters/Sleepers Nymans Bus Shelter –Cllr Read to update on progress quotes
 - 6.3. **Recreation: To update members on current activities**
 - 6.3.1. Windows Handcross toughened/safety glass contractor issue – Cllr Prescott & the Clerk to advise
 - 6.3.2. St Dunstan's Land Acquisition / Implementation of new PROW – Progress report on valuation and next steps, communications and Sussex Lund funding application / new public right of way
 - 6.3.3. COVID 19 – Handcross/Pease Pottage Centre Closures – Council to approve procurement of mobile/ fixed sanitising stations in readiness for re-opening facilities *(papers cc'd in advance)*
 - 6.3.4. Handcross Playground Fencing – The Clerk has received 4 quotes for consideration at Finance & Policy who will make recommendation to full Council at the next convenient meeting *(papers cc'd in advance)*
 - 6.3.5. Benches Recreation Ground – Donation of benches from Residents Handcross Recreation Ground
 - 6.3.6. New Allotments at Pease Pottage – Discussions with Thakeham Homes with regards provision
 - 6.3.7. Allotments – Council to consider clearance works required at Handcross to clear access and formalise boundary

6.4. **Neighbourhood Planning:**

6.4.1. Land at St Martin Close - The Neighbourhood Plan indicates that the site is suitable for development between 2017 – 2022 – Community Land Trust / Aster Proposal update – (*papers cc'd in advance*) Committee update

6.5. **Planning Committee:** Members to consider updates

6.5.1. Boundary Matters – To review current matters and receive updates Common Land, Coos Lane – The Clerk/Cllr Prescott – License progress report

6.5.2. Slaugham Garden Nursery – Motocross activity at the site reported by residents

7. **Chairman's Report:** to review Chairman's updates

7.1. **Royal Oak AOCV** – Friends of the Royal Oak Inn, Handcross (FOROI) - Request for Council assistance in the acquisition of the Public House – Members to consider correspondence received by the group known as FOROI looking for support / possible financial assistance in securing the public house.

8. **Clerks Report –**

8.1. WSALC/ SALC – Clerk update on the 'value for money exercise' – At the meeting held on the 26th November Slaugham members resolved not to vote for the motions set out by MSALC – Council have monitored the correspondence from WSALC, its members and the Parishes that subscribe to their services. The timing and manner in which the board has conducted themselves within the municipal that they are remunerated for has raised significant concerns within this Council. In addition to the fact that this could not have come at a more difficult time. The manner in which it has been handled throughout is not becoming of an association and for those reasons this Council will resolve to withdraw their subscriptions at the end of January 2021. The Clerk was instructed to issue a statement to SALC/WSALC 14th January 2021 giving three months' notice - **The Council is asked to RESOLVE to maintain their position and cancel subscriptions to WSALC.**

8.2. Grounds Maintenance 2021 / Winter Services – Members to consider any additional areas/services offered at a reduced rate

9. **Finance Matters Payments and receipts** The Committee is asked to RESOLVE to approve: Bank Reconciliation for month December 2020 Approval in line with scheme delegation RESOLVED (*Ref: Bank Payment Analysis December/January 2020 attached*) **RECOMMENDATION:** The Committee approves the schedule of payments for January 2021 –

10. **Correspondence/Information Items/Publications/Consultations:** cc'd in advance to members

10.1. Crama Romanesca – Cllr Lorette Holborn update /site activity etc

11. **Highways/Footpaths:** to review highways projects/items

11.1. Parish Traffic Calming Project – To report on SIDs/VAS completion of works inc B2110 High Beeches Lane

11.2. Hampshire Hill Junction Coos Lane exposing c35ft drop – Cllr Smith to update

12. **Police / NHW Report / Resilience Group Reports**

12.1. Crime Reports cc'd members – Updates issued to members in advance

12.2. EPLG Meetings/Updates – Updates issued to members in advance

13. **Any other matters that the Chairman wishes to raise for future discussion:**

Date of next meeting/s –

Signed: _____ Date: _____