

# SLAUGHAM PARISH COUNCIL

## Parish Council Meeting AGENDA

The Council Members are summoned to a Meeting to be held on  
Thursday 26<sup>th</sup> March 2026 at 7.00pm – The Sports Pavilion, High Street, Handcross

Sally Mclean – Parish Clerk [clerk@slaugham-pc.gov.uk](mailto:clerk@slaugham-pc.gov.uk) Website: <http://www.slaughampc.co.uk> Tel: 01403 733881

Press and Public are welcome to attend - The Parish Council is an open and transparent local authority and encourages public attendance at meetings.



1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest:
3. **Approval of the Minutes of the Previous Meeting/s held on 29<sup>th</sup> January 2026** -To receive and accept the Minutes
4. **Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda:
5. **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
  - 5.1. **Mid Sussex District Council (MSDC):** Press Release/s updates *cc'd in advance*
  - 5.2. **West Sussex County Council County Local Committee (WSCC/CLC)** – Press Release/s updates *cc'd in advance*
6. **Committee Reports:** Council to consider the recommendations, receive and note committee and advisory group/updates: To approve meeting and or briefing notes received in advance of the meeting convened:
  - 6.1. **Finance & Policy Committee:** To update members on current activities and to approve meeting/note minutes from meeting held:
    - 6.1.1. Members are asked to consider the council's internal audit arrangements for 2026/27 and determine whether to re-appoint Mulberry Local Authority Services Ltd for a one-year or three-year term (*attached*)
    - 6.1.2. To seek approval for the purchase of a replacement laptop for the Clerk to ensure continuity of statutory duties, secure data handling, and reliable access to council systems (*quote attached*)
  - 6.2. **Recreation:** To update members on current activities and to approve meeting/note minutes from meeting held:
  - 6.3. **Neighbourhood Planning: Land at St Martin Close** - To update members on current activities to review and approve meeting/note minutes where required: 16<sup>th</sup> March 2026 (*attached*)
    - 6.3.1. Council were asked to appoint Richard Price of Loxley Legal Planning Development to provide specialist support to the Committee. Given the specialist nature and complexity of the site and its history, members noted that this appointment falls within the permitted exemption in the Council's Financial Regulations for special circumstances. This exemption covers "specialist legal advice on parish council powers, statutory duties, governance, and procedural compliance", which applies in this case.
  - 6.4. **Planning Committee:** Members to consider updates: To approve meeting minutes of meeting/notes 3<sup>rd</sup> March *cc'd in advance (attached)*
7. **Chairman's Report:** to receive verbal report for the Chair:
  - 7.1. To update members on the acquisition of Woodgate Pavilion, Pease Pottage from Thakeham Homes.
8. **Clerks Report** – to receive information, verbal or written report from the Clerk papers *cc'd in advance*
  - 8.1. To update members on the application made to WSCC as Commons Registration Authority under Section 19 of the Commons Act 2006 to amend ownership land registrations for CL319/CL24 and VG68 parcels of land within Slaugham Parish, noted as part of a wider pattern of similar claims across towns and parishes.
  - 8.2. To confirm the date of the Annual Parish Meeting (APM) in accordance with statutory requirements. The Annual Parish Meeting (sometimes called the Annual Assembly or Annual Electors' Meeting) is a meeting of all local government electors for a parish, rather than a meeting of the Parish Council itself. It must be held annually between 1 March and 1 June (inclusive).
9. **Finance Matters Payments and receipts** The Committee is asked to RESOLVE to approve:
  - 9.1. Payments and receipts The Committee is asked to RESOLVE to approve: To approve Bank Reconciliation for February 2026 - Approval in line with scheme delegation (*Ref: Bank Payment in advance*)
  - 9.2. The Committee is asked to RESOLVE to approve the schedule of payments for March 2026 previously distributed.
10. **Correspondence/Information Items/Publications/Consultations:** (*Correspondence cc'd in advance to members*)
  - 10.1. To update members of the government's consultation on local government reorganisation (LGR) in West Sussex. Further details on the reorganisation process and timelines can be found in the Ministry of Housing, Communities and Local Government summary here: <https://www.gov.uk/government/publications/local-government-reorganisation-letter-to-areas-invited-to-submitted-final-proposals/summary-of-the-local-government-reorganisation-process> and on our hub at [www.shapingwestsussex.org](http://www.shapingwestsussex.org) You can find more details about the government defined criteria which proposals are being assessed against here: <https://www.gov.uk/government/publications/local-government-reorganisation-invitation-to-local-authorities-in-two-tier-areas/letter-east-sussex-and-brighton>
11. **Highways/Footpaths:** to review highways projects/consultation items: Members are asked to consider the following:
12. **Police / NHW Report / Resilience Group Reports**
  - 12.1. Crime Reports *cc'd* members – Updates issued to members in advance
13. **Any other matters that the Chairman wishes to raise for future discussion:**
14. **Date of next meeting/s –**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_