

SLAUGHAM PARISH COUNCIL

Parish Council Meeting AGENDA

The Council Members are summoned to a Meeting to be held on

Thursday 29th February 2024 7.30pm – The Sports Pavilion, High Street, Handcross



Sally Mclean - Clerk to the Council Email clerk@slaughampc.co.uk Website: <http://www.slaughampc.co.uk>

Press and Public are welcome to attend - The Parish Council is an open and transparent local authority and encourages public attendance at meetings. The Council is maintaining COVID precautions. You should consider staying at home if you have tested positive.

Present:

Others Present:

1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest.
3. **Approval of the Minutes of the Previous Meeting/s held on 14th December 2023** -To receive and accept the Minutes.
4. **Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda.
5. **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities.
 - 5.1. **Mid Sussex District Council (MSDC):** Press Release/s updates *cc'd in advance*.
 - 5.2. **West Sussex County Council County Local Committee (WSCC/CLC)** – Press Release/s updates *cc'd in advance*
6. **Committee Reports:** Council to consider the recommendations, receive and note committee and advisory group/updates: To approve meeting and or briefing notes received in advance of the meeting convened:
 - 6.1. **Finance & Policy Committee:** To update members on current activities: To approve meeting/note minutes distributed
 - 6.1.1. **Members are asked to review and adopt the following:**
 - 6.1.1.1. Standing Orders
 - 6.1.1.2. Financial regulations and controls
 - 6.1.1.3. Councillors Code of Conduct
 - 6.1.1.4. Council's DRAFT Communications Strategy
 - 6.1.1.4.1. Communications Policy
 - 6.1.1.4.2. Social Media Policy
 - 6.1.1.4.3. Press Policy
 - 6.2. **Recreation:** To update members on current activities: To approve meeting/note minutes from meetings held:
 - 6.3. **Neighbourhood Planning: Land at St Martin Close** - To update members on current activities/status: To approve meeting/note minutes from meetings held:
 - 6.4. **Planning Committee:** Members to consider the following applications: To approve meeting minutes of meeting/notes *cc'd in advance*.
13th February 2024:
 - 6.4.1. Members are asked to consider the installation of new village gateways, Pease Pottage.
 - 6.4.2. Licence Application [LI/24/0203](#) 1-3 Caffyns Row High Street Handcross Haywards Heath West Sussex RH17 6BJ
7. **Chairman's Report:** to receive verbal report for the Chair:
8. **Clerks Report** – to receive verbal or written report from the Clerk:
 - 8.1. Annual Parish Meeting Thursday 18th April 2024 – Members to confirm speakers for the Annual Parish Meeting.
 - 8.2. Village Green – Members to consider contacting the guardian of 'the caution' regarding parts of the green in Slaugham to explore the potential transfer of the caution to the Council. This will contribute to formalising the management responsibilities for both the village and the Council, who serve as custodians.
 - 8.3. To update members on renovation plans for the Grade II Listed White Telephone Kiosk in Slaugham
9. **Finance Matters:**
 - 9.1. **Payments and receipts** The Committee is asked to RESOLVE to approve: Bank Reconciliation for month January 2024 Approval in line with scheme delegation (*Ref: Bank Payment November part cc'd in advance*) **RECOMMENDATION:** The Committee approves the schedule of payments for 25th January 2024 – 28th February previously distributed.
10. **Correspondence/Information Items/Publications/Consultations:** (*Correspondence cc'd in advance to members*)
 - 10.1. **Crawley Borough Local Plan Examination Inspectors' Post - Hearings Letter:** Following the closing of the Examination Hearing sessions, the council has now received the Inspectors' Post Hearings letter. This letter has been published to the [Inspector's Documents webpage](#). **Main Modifications Consultation:** A six-week public consultation on the Main Modifications to the Crawley Borough Local Plan will run from Monday 12 February to Monday 25 March 2024. More details regarding the Main Modifications Consultation will be published to the [Local Plan examination webpage](#) in due course. A Local Plan Update will be issued at the start of the consultation providing further information regarding the consultation
11. **Highways/Footpaths:** to review highways projects/items: To update members of the following:
 - 11.1. Highway/Green damage land fronting the Heritage, Park Road, Slaugham
12. **Police / NHW Report / Resilience Group Reports**
 - 12.1. Crime Reports cc'd members – Updates issued to members in advance.
13. **Any other matters that the Chairman wishes to raise for future discussion:**
14. **Date of next meeting/s –**

Signed: _____ Date: _____